

HKU SPACE MEDIATION PRACTICE ALUMNI SOCIETY

NOTICE

1st ANNUAL GENERAL MEETING THURSDAY 12TH JUNE 2014

NOTICE IS HEREBY GIVEN that an Annual General Meeting of HKU SPACE MEDIATION PRACTICE ALUMNI SOCIETY will be held on THURSDAY, 12 June, 2014 at 6:30pm in Room 303 ,3/F/ .Admiralty Centre, 18 Harcourt Road, Admiralty, Hong Kong.

AGENDA

- 1. Chairperson confirm the opening of the meeting.**
- 2. To approve and adopt the Agenda.**
- 3. To receive the Chairperson's report.**
- 4. To receive the Honorary Treasurer's report.**
- 5. To discuss and resolve on membership period and fee.**
- 6. To affirm the substitution of committee members.**
- 7. Any other business**

By order of the Society

Nancy Leung

Honorary Secretary,

HKU SPACE MEDIATION PRACTICE ALUMNI SOCIETY

28 May, 2014

Note: Member of HKU SPACE MEDIATION PRACTICE ALUMNI SOCIETY is entitled to appoint a proxy to attend and vote on his behalf. A proxy need not be a member. Please fill in the proxy form if you wish to appoint a proxy to attend and vote on your behalf . Any instrument of proxy must be deposited at HKU SPACE Alumni and Development Office Room 602A, United Centre, 95 Queensway. Admiralty Hong Kong.(Fax: 2527 3155) or email to estherwong@hkuspace-mpas.org.hk on or before 5:30 pm 11 June,2014.

香港大學專業進修學院調解實務校友會

通告

茲通告各會員本會將於 2014 年 6 月 12 日下午 6:30 假座 金鐘 夏慤道 18 號
海富中心 3 樓 303 室 舉行本會第一次會員周年大會

議程:

1. 主席宣佈會議正式開始
2. 通過是次會議議程
3. 主席報告
4. 義務司庫報告
5. 議決及通過會費年度日期
6. 確認並通過委任替補委員
7. 其他事項

香港大學專業進修學院調解實務校友會

梁翠英

義務秘書

二〇一四年五月二十二日

註: 凡香港大學專業進修學院調解實務校友會會員可授權一位人仕代為出席及代為投票。授權人無須為本會會員, 請填寫此授權文件, 在 2014 年 6 月 11 日下午 5 時 30 分前送達金鐘夏慤道 95 號統一中心香港大學專業進修學院校友會及發展部辦公室, 或傳真至 2527 3155 或電郵至

estherwong@hkuspace-mpas.org.hk。

HKU SPACE MEDIATION PRACTICE ALUMNI SOCIETY

PROXY FORM

1st Annual General Meeting (Thursday 12th June 2014)

I, _____, being a Member of HKU SPACE MEDIATION PRACTICE ALUMNI SOCIETY hereby appoint _____ as my proxy to attend and vote for me and on my behalf of me for the 1st Annual General Meeting of the Society to be held on 12th June, 2014 at 6:30pm and at all or any adjournments thereof and if, he/she shall deem it expedient to do so, to demand and vote on a poll.

Date:

Signature _____ Membership No: _____

香港大學專業進修學院調解實務校友會

授權書

第一次會員周年大會

本人_____為香港大學專業進修學院調解實務校友會(校友會)

會員茲授權 _____代表本人出席及投票

校友會在 2014 年 6 月 12 日舉行之會員周年大會, 及其後所有會議(如有)。

日期:

簽署: _____

會員編號: _____