

## **NOTICE OF THE ANNUAL GENERAL MEETING**

Notice is hereby given that the 2<sup>nd</sup> Annual General Meeting (“AGM”) of HKUSPACE MEDIATION PRACTICE ALUMNI SOCIETY will be held on 21<sup>st</sup> June 2016 (Tuesday) at 6:30pm in Room 205, Admiralty Centre, 18 Harcourt Road, Admiralty, Hong Kong.

### **AGENDA**

1. Chairperson to confirm the opening of the meeting
2. To approve and adopt the Agenda
3. To confirm Minutes of the 1<sup>st</sup> AGM
4. To receive the Chairperson’s report
5. To receive the Honorary Treasurer’s report
6. To report on the retirement of the Executive Members
7. To elect Executive Members
8. To discuss the admission and annual fee
9. Any other business

### **By order of the Society**

Nancy Leung  
Honorary Secretary,  
HKUSPACE MEDIATION PRACTICE ALUMNI SOCIETY  
6<sup>th</sup> June, 2016

Note: All members of HKUSPACE MEDIATION PRACTICE ALUMNI SOCIETY are entitled to appoint a proxy to attend and vote on his or her behalf. Please fill in the proxy form if you wish to appoint a proxy to attend and vote on your behalf. Any instrument of proxy must be sent by fax to +852 2312 0877 or by e-mail to [talkregister@gmail.com](mailto:talkregister@gmail.com) on or before 5:30 pm, 19<sup>th</sup> June, 2016.